

**TO AVOID A LATE LISTING PENALTY  
RETURN ON OR BEFORE FEB. 28**

**STATE OF NORTH CAROLINA  
COUNTY OF CLAY  
2025 BUSINESS PERSONAL PROPERTY LISTING**

MAIL TO: CLAY COUNTY ASSESSOR  
PO BOX 486 HAYESVILLE NC 28904  
828-389-1266

DATE BUSINESS BEGAN \_\_\_\_\_  
NAME BUSINESS LISTED LAST YEAR \_\_\_\_\_  
OTHER COUNTIES WHERE PROPERTY LOCATED \_\_\_\_\_  
CONTACT FOR AUDIT \_\_\_\_\_

**IF OUT OF BUSINESS, COMPLETE THIS SECTION:**  
DATE CEASED \_\_\_/\_\_\_/\_\_\_  
CHECK ONE- \_\_\_SOLD\_\_\_BANKRUPT\_\_\_OTHER\_\_\_  
IF SOLD, BUYERS NAME/ADDRESS \_\_\_\_\_  
BUYERS PHONE \_\_\_\_\_

**SCHEDULE A**

**PERSONAL PROPERTY (SEE INSTRUCTIONS)**

**GROUP 1 MACHINERY AND EQUIPMENT**

YEAR ACQUIRED	ORIGINAL COST	DELETIONS	CURRENT YEAR COST	TAX OFFICE USE
2024				
2023				
2022				
2021				
2020				
2019				
2018				
2017				
2016				
PRIOR				
TOTAL				

**GROUP 4 LEASEHOLD IMPROVEMENTS**

YEAR ACQUIRED	ORIGINAL COST	DELETIONS	CURRENT YEAR COST	TAX OFFICE USE
2024				
2023				
2022				
2021				
2020				
2019				
2018				
2017				
2016				
PRIOR				
TOTAL				

**GROUP 2 OFFICE FURNITURE AND FIXTURES**

YEAR ACQUIRED	ORIGINAL COST	DELETIONS	CURRENT YEAR COST	TAX OFFICE USE
2024				
2023				
2022				
2021				
2020				
2019				
2018				
2017				
2016				
PRIOR				
TOTAL				

**GROUP 5 EXPENSED ITEMS**

CAP THRESH: \_\_\_\_\_

YEAR ACQUIRED	ORIGINAL COST	DELETIONS	CURRENT YEAR COST	TAX OFFICE USE
2024				
2023				
2022				
2021				
PRIOR				
TOTAL				

**GROUP 3 COMPUTER EQUIPMENT**

YEAR ACQUIRED	ORIGINAL COST	DELETIONS	CURRENT YEAR COST	TAX OFFICE USE
2024				
2023				
2022				
2021				
PRIOR				
TOTAL				

**GROUP 6 COPIERS AND OTHER EQUIPMENT**

YEAR ACQUIRED	ORIGINAL COST	DELETIONS	CURRENT YEAR COST	TAX OFFICE USE
2024				
2023				
2022				
2021				
PRIOR				
TOTAL				

**GROUP 7 CONSTRUCTION IN PROGRESS**

LIST IN DETAIL ALL EXPENDITURES IN CIP ACCOUNT ON JANUARY 1, BUT NOT INCLUDED ABOVE-SEE INSTRUCTIONS-TOTAL CIP:\$ \_\_\_\_\_

**GROUP 8 SUPPLIES- SEE INSTRUCTIONS**

TYPE	COST	TYPE	COST
1.		4.	
2.		5.	
3.		TOTAL:	

NOTE: IT IS SUGGESTED THAT YOU MAKE AND RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

**COMPLETE REVERSE SIDE**

PLEASE CORRECT YOUR ADDRESS IF NECESSARY

<b>TOWNSHIP</b>	<b>ACCOUNT NO.</b>	<b>REC. NO.</b>

<b>TAX</b>		\$
<b>OFFICE</b>		\$
<b>USE</b>	<b>GRAND TOTAL</b>	<b>\$</b>
<b>ONLY</b>	<b>LATE LISTING PENALTY</b>	

**SCHEDULE B****VEHICULAR EQUIPMENT**

IF ADDITIONAL SPACE IS NEEDED TO LIST PROPERTY UNDERS SCHEDULE S B AND C, PLASE ATTACH A SEPARATE REPORT IN THE SAME FORMAT AS BELOW.

**GROUP 1 UNREGISTERED MOTOR VEHICLES & MULTIYEAR TAGGED TRAILERS**

YEAR	MAKE	MODEL	BODY/SIZE	VIN #	SPECIAL BODY	TAX OFFICE USE ONLY

**GROUP 2 BOATS & BOAT MOTORS**

YEAR	BOAT MAKE/MODEL	LENGTH	MOTOR TYPE/HP	COST	TAX OFFICE USE ONLY

**GROUP 3 AIRCRAFT**

YEAR	AIRCRAFT MAKE/MODEL	LOCATION	COST	TAX OFFICE USE ONLY

**GROUP 4 MOBILE HOMES AND OFFICES**

YEAR	MAKE	W x L	TITLE #	VIN #	COST	TAX OFFICE USE ONLY

**SCHEDULE C****PROPERTY IN YOUR POSSESSION ON JANUARY 1 BUT OWNED BY OTHERS**

(THIS SECTION DUE BY JANUARY 15- SEE INSTRUCTIONS)

NAME/ADDRESS OF OWNER	DESCRIPTION OF PROPERTY	LEASE #	COST	TAX OFFICE USE ONLY

**SCHEDULE D**

DOES YOUR BUSINESS OWN ANY ARTWORK, DISPLAYS, STATUES, OR OTHER PROPERTY THAT IS SEPERATLY SCHEDULED FOR INSURANCE PURPOSES?  YES  NO  
 If so describe the items and estimated value of items if applicable. \$ \_\_\_\_\_

**SCHEDULE E****FARM EQUIPMENT**

Does your business own any tractors or farm equipment?  YES  NO USE OTHER SCHEDULE IF NEEDED

YEAR	EQUIPMENT MAKE	MODEL	COST	TAX OFFICE USE ONLY

**SCHEDULE F**

DO YOU LEASE OR RENT REAL PROPERTY FROM EXEMPT OWNERS?  YES  NO If yes, provide additional information.

**SCHEDULE G**

DID YOUR BUSINESS HAVE ANY ACQUISITIONS OR DISPOSALS FOR THE PRIOR YEAR?  YES  NO  
 If yes, attach additional information to this form as necessary.

**SCHEDULE H**

DID YOUR BUSINESS OWN ANY BILLBOARDS OR OUTDOOR ADVERTISING STRUCTURES?  YES  NO If yes, attach Schedule I-1

**SCHEDULE I**

DID YOUR BUSINESS MAKE IMPROVEMENTS OR ADDITIONS TO REAL PROPERTY OWNED BY THE BUSINESS?  YES  NO

**SCHEDULE J**

DID YOUR BUSINESS LEASE EQUIPMENT TO OTHERS?  YES  NO

**OTHER EQUIPMENT / FARM EQUIPMENT / HEAVY MACHINERY / I R P VEHICLE TAGS (PERMANENTLY APPORTIONED TAGS)**

YEAR	TYPE / TAG #	MAKE / MODEL #	VIN #	PURCH PRICE/COST	TAX OFFICE USE ONLY ( VALUE )

**AFFIRMATION****LISTING FORM MUST BE SIGNED BY A LEGALLY AUTHORIZED PERSON –SEE INSTRUCTIONS**

Under penalties prescribed by law, I hereby affirm that to the best of my knowledge and belief this listing, including any accompanying statements, inventories, schedules, and other information is true and complete. (If this affirmation is signed by an individual other than the taxpayer, he affirms that he is familiar with the extent and true value of all the taxpayers property subject to taxation in this county and that his affirmation is based on all the information of which he has any knowledge.)

Listing MUST be signed by a principal officer of the taxpayer or a FULL-TIME employee of the taxpayer who has been officially empowered by the principal officer to list the property.

SIGNATURE

DATE

PREPARER OTHER THAN TAXPAYER

DATE

TITLE

PHONE NUMBER

ADDRESS

Any individual who willfully makes and subscribes an abstract listing required by this Subchapter (of the Revenue Laws) which he does not believe to be true and correct as to every material matter shall be guilty of a Class 2 misdemeanor. (Punishable by imprisonment up to 6 months).